

	Unanimously Approved	
1087	<p>Appointment of Responsible Finance Officer</p> <p>The Clerk was asked to continue with the role by Cllr Jones and happily accepted.</p>	
1088	<p>At this point the Meeting will be adjourned for the Public Session.</p> <p>This session is for the public to express a view or ask a question on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.</p>	
1089	<p>Borough Councillor Reports</p> <p>Cllr Sparks confirmed that he had contacted Jo Alexander for an update on Malthouse Lane, unfortunately due to holidays a meeting to discuss the matter further could not be arranged, but he will continue to chase the matter, until a final resolution is achieved.</p> <p>Staff levels in the Civic Centre are still very low with many workers still working from home.</p> <p>Cllr Jenny Webb has been reappointed as the Ashford mayor for a second term.</p> <p>Cllr Jones asked if he knew when the site, safety fence in front of the small development at Mathews Court on Warehorne Road. Cllr Sparks agreed to ask the Planning Officer.</p>	
1090	<p>County Councillor Report</p> <p>Cllr Robey will ask KCC Highways when Malthouse Lane will be repaired, to ensure the safety of users.</p> <p>Cllr Saunders reported that he had received complaints from parishioners regarding how KCC contractors have cut a designated, roadside nature reserve area; which is identified with a Kent Wildlife Trust signage; completely destroying the area of wild flowers including orchids. Cllr Robey asked if he could have copies of any photos and he will investigate the matter further.</p> <p>Cllr Robey left the meeting at 6.30pm</p>	
1091	<p>Matters Arising</p> <p>Further to the previous item, the Clerk reported that the Kent Wildlife Trust website states they work in partnership with Kent County Council highway services, and the Roadside Nature Reserves (RNR) are only cut annually by contractors in October which allows flowers to survive the whole summer and set seed in autumn. The rest of the Roadside Nature Reserves are either managed with a team of practical volunteers or grazed. We are lucky enough to have a group of volunteers who work on the priority sites that are safe enough to do so.</p>	

	<p>The KCC website states the most RNR are located on our rural roads and are within our higher value biodiversity cut. They may receive a 900mm (3 foot) wide cut next to the road edge or a full width cut to the rear of the verge in early spring or late autumn. Some have the cuttings raked-up to help reduce the build-up of nutrients in the soil and are removed by us or by the trust's volunteers. We are also introducing rotational cutting, cutting in alternate years and green hay seeding techniques to some sites.</p>	
	<p>6.35pm Lee Small joined the meeting</p>	
1092	<p>Village Matters</p> <p>Speed Limit</p> <ul style="list-style-type: none"> – Ongoing, once the gateways have been installed, we will be able to see if there is any improvement. <p>Village Gateways</p> <ul style="list-style-type: none"> – KCC Highways have confirmed that the job has been sent to their contractors and the target for completion is 11th July 2022, and he will notify us of any changes. <p><i>Post meeting the Clerk received notification that the installation has been delayed due to KCC Highways only ordering one gateway, the Clerk requested these were given priority once received, this was agreed.</i></p> <p>Village Sign Update</p> <p>Cllr Henderson confirmed this was ongoing.</p> <p>Village Green</p> <ul style="list-style-type: none"> – Nothing to report. <p>Platinum Jubilee Celebrations – 2nd – 5th June 2022</p> <ul style="list-style-type: none"> – Cllr Jones confirmed that following the purchase of the picnic tables, gazebo and agreed miscellaneous items totalling the leaflets have been delivered and the PC invited Cllrs Ledger, Sparks and Robey to attend any part of the celebrations. – Currently, we have spent a total of £2,691.37, as detailed on Appendix 2206-1 attached, leaving an available balance of £133.63, leaving just the gas used for the beacon to pay, once paid the remainder will be spent on plaques for the picnic tables. <p>Village Hall</p> <ul style="list-style-type: none"> – The replacement cabinet has arrived and is ready to be installed. Councillors suggested that once fully complete a training session should be arranged for parishioners and asked the Clerk to place onto the next agenda. 	
1093	<p>Malthouse Lane</p> <p>The Clerk sent a second request for a detailed timeline to Jo Alexander on 3rd May 2022.</p>	

1094	<p>Warehorne Road Development The developers were grateful for WPC suggestion for a street name of Maylam Close, in memory of the original owner, and will follow this up with Ashford BC</p>	
	<p>6.45pm Cllr Bodle joined the meeting</p>	
1095	<p>Planning <u>WPC Comments</u> None received</p> <p><u>ABC Comments</u> 21/01697/AS – 2 Churchfield Cottages, Church Road, Warehorne 4 replacement windows to the front of the property ABC Decision – Withdrawn by Applicant 22/00058/AS – Gold House, Warehorne Road, Warehorne Demolition and replacement of existing single garage to front of property and demolition of existing garage to rear of the property ABC Decision – Permit</p>	
1096	<p>Village Website Lee Small has notified us that he is withdrawing from hosting websites etc and therefore another website needs setting-up, he will continue to run the present for another couple of months and offered his assistance in setting up a new site. An alternative host is HugoFox as they run a free service for Parish Councils and charities. A number of parishes uses them including Kenardington and Wittersham. The Clerk asked Mr Small whether he felt HugoFox would be a suitable alternative, which he agreed. The PC would have to set-up a replacement domain name, and once complete Mr Small offered his assistance transferring the information onto the new provider. The Clerk will happily take on the responsibility for the website and Cllr Bodle agreed to keep Facebook updated.</p>	
1097	<p>Correspondence KALC – Councillors Conference at Lenham Village Hall on 30th June 2022 – Newsletter April 2022 Ashford BC – Notification was received from Simon Cole explaining ABC are having a Planning Application Clearance Week to clear the back log of applications KCC Highways – Sent an information letter to display on our noticeboards and/or websites for residents regarding their responsibilities regarding</p>	

	<p>vegetation</p> <p>Correspondence Previously Emailed</p> <p>KALC</p> <ul style="list-style-type: none"> – Chief Executive Bulletin, previously emailed – NALC Chief Executive Bulletin, previously emailed – Events for April and May – Details regarding the Men’s Sheds organisation <p>KALC Ashford Branch</p> <ul style="list-style-type: none"> – Minutes of previous meeting, previously emailed <p>Ashford BC</p> <ul style="list-style-type: none"> – Leaders briefing notes, previously emailed <p>Parish Council Training presentation</p> <ul style="list-style-type: none"> – Advised us that, meetings will now be hybrid allowing Councillors and members of the public to attend either in person or remotely <p>Arthur Galloway Insurance Brokers</p> <ul style="list-style-type: none"> – The annual renewal was received, the suggested company, Hiscox quoting £619.60; as our present insurers have withdrawn policies for Parish Councils; this is an increase of £401.60. <p>The Clerk investigated an alternative company and obtained a quotation from Zurich Insurance, with the same or in some areas improved cover, at a cost of £214.00. Councillors agreed to accept this quotation.</p>	
1098	<p>Finance</p> <p><i>a. Authorisation of Payments</i></p> <p>Chq No 387 – J Banach, repayment for Medals, £71.39</p> <p>Chq No 388 – A Beach, April Salary, £199.34</p> <p>Chq No 389 – P Jones, repayment for Jubilee and Gazebos, £591.04</p> <p>Chq No 390 – A Beach, Clerks Expenses, £106.63.</p> <p>Chq No 391 – Zurich Insurance, £214.00</p>	
1098b	<p>Annual Return 2021/22 (AGAR)</p> <p>This item was deferred until June.</p>	
1099	<p>Working Party Reports</p> <ul style="list-style-type: none"> • Finance - Monthly Transaction Statement, following the above transactions the current balance of the Treasurers’ Account is £5,743.99, NSI Investment Account £6,859.06 and Bus Shelter Account £398.22, total working capital is £13,001.27 • Highways – Some repairs have been carried out in Malthouse Lane, but there are still to be completed • Public Rights of Way – Nothing to report 	
1100	<p>Items for Information</p> <p>Nothing to report.</p>	

1101	Date of the next scheduled meeting will be on 20th June 2022	
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The Chairman closed the meeting at 7.15pm and thanked everyone for their attendance.

Dates of future meetings

Month	Date	Type of Meeting	Start Time
June	20 th	Normal	6.00pm
July	18 th	Normal	6.00pm
September	19 th	Normal	6.00pm
October	17 th	Normal	6.00pm
November	21 st	Normal	6.00pm

Appendix 2206-1

	Receipts	Spend	Balance
Lottery Grant	£2,325.00		£2,325.00
ABC Grant	£500.00		£2,825.00
Benches		£1,624.72	£1,200.28
Entertainer		£165.00	£1,035.28
Gazebo		£379.99	£655.29
Cutlery		£23.69	£631.60
Plates		£137.96	£493.64
Flyers		£27.59	£466.05
Tablecloths & Napkins		£49.49	£416.56
Medals		£71.39	£345.17
Welcome Drinks		£148.62	£196.55
Prizes		£12.92	£183.63
Face Painting		£50.00	£133.63
Totals - To date	£2,825.00	£2691.37	£133.63