

WAREHORNE PARISH COUNCIL

Minutes of the meeting held on Monday 17th January 2022 at 6.00pm
Held in the Village Hall

Present:

Parish Cllrs: Cllr P Jones – Chair, Cllr J Saunders, Cllr A Bodle, Cllr R Henderson, Cllr J Banach
Borough Cllrs: Cllr G Sparks
County Cllrs:
Apologies: 3
Members of Public:
PCSO:
Clerk: A Beach

Minute No.		ACTION
1020	<p>Apologies & reasons for absence: Cllrs Robey, Ledger and PCSO Richards</p>	
1021	<p>Nomination & Election of Chairman The Clerk asked members for nominations for the role of Chairman. Cllr Henderson proposed and Cllr Bodle seconded Cllr Jones and approved by all. Cllr Jones accepted the role of Chairman, therefore the Clerk asked for nominations for the role of Vice Chairman. Cllr Saunders proposed and Cllr Henderson seconded Cllr Bodle and approved by all.</p>	
1022	<p>Declaration of Interest</p> <ul style="list-style-type: none"> i. Declaration by Members of any interest, Pecuniary or Other than Pecuniary, in accordance with the Council’s Code of Conduct. ii. To approve or reject any application put to the meeting by the Chairman in respect of Members’ seeking a dispensation under the Localism Act 2011, s.33. iii. Request that Councillors’ or any other persons’ present declare if they intend to record any of the proceedings using any video or audio recording device or camera. <p>None declared.</p>	
1023	<p>Co-option of New Councillor Following Mr Small’s resignation, the vacancy was advertised by the Electoral Officer at Ashford Borough Council and as no applications were made Warehorne PC received notification that co-option could take place. Cllr Jones asked Ms Jessie Banach if she would join WPC, which she accepted and she was welcomed onto the PC.</p>	

1024	<p>Confirm the Minutes</p> <p>The minutes of the meetings held on 15th November 2021 and the Planning & Extraordinary held on 13th December 2021 were approved and signed by the Chairman, Cllr Jones.</p>	
1025	<p>At this point the Meeting will be adjourned for the Public Session.</p> <p>This session is for the public to express a view or ask a question on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.</p>	
1026	<p>Borough Councillor Update</p> <p>Cllr Sparks informed the meeting that ABC planning and full council meetings were now being held in the Council offices and are being streamed live, via YouTube, most of the other meetings are still being held virtually.</p> <p>ABC are supporting The Queen’s Green Canopy to plant a tree for the Jubilee, and will be planting a tree for each resident over the next three years.</p>	
1027	<p>County Councillor Update</p> <p>In his absence Cllr Robey sent a report, the main items are: -</p> <ul style="list-style-type: none"> • A balanced Draft KCC Budget for 2022 - 23 and a Draft 2022 - 2025 Medium Term Financial Plan has been achieved and should be approved in February. • The Government has asked Local Authorities, at all levels, to come up with ideas for how more powers could be moved to Local Authorities to improve various services. • Following the Public Consultation, the online booking system for Kent Household Waste Recycling Centres has become permanent, and will include the ability to make same day bookings. • The Village Gateways will be installed on the B2067, as requested. Once Kent Highways have proved a suitable map, you will be able to conduct a public consultation about the speed limit reduction on the road by the pub and the church. <p>Although not a forgone conclusion, he is reasonably confident that we will be successful in due course.</p>	
1028	<p>Matters Arising from Previous Meeting</p> <p>Road Signage for School Hill and Malthouse Lane.</p> <ul style="list-style-type: none"> – Following Cllr Saunders request for ‘Not suitable for HGV’ signs, the Clerk emailed KCC Highways requesting the installation of signs for both School Hill and Malthouse Lane. <p><i>Highways replied stating before any action is taken, they require a prolonged history of: -</i></p> <ul style="list-style-type: none"> <i>Damage to the road or property</i> <i>Vehicles getting stuck</i> 	–

	<p><i>A regular delay of traffic</i> <i>A traffic survey would have to be conducted to confirm HGV usage to show the directional flow and numbers</i></p> <p>Replacement Defibrillator</p> <ul style="list-style-type: none"> The order has been made, the total cost was £1,182.00, delivery should be made within the next 2 weeks to the Clerk. 	
1029	<p>Village Matters</p> <p>Speed Limit</p> <ul style="list-style-type: none"> Confirmation has been received from KCC Highways regarding the implementing of a 30mph limit for Church Road from the B2067 to just south of the level crossing. Following to the speed survey in September 2021 the average speed was below 30mph. The cost of the public consultation for the TRO (Traffic Regulation Order) is £2500 (without objections) and the installation of the speed limit zone is currently estimated at £3443.90. Cllr Robey has replied suggesting that maybe a local consultation will not be necessary but although he will have more Member Grant funds from April, it is unlikely to be more than £10k, and suggested the cost is split between the three parties, being approximately £2k each. <p>Village Gateways</p> <ul style="list-style-type: none"> There has been a slight delay due to confusion to where they will be sited, this is resolved and Cllr Robey has confirmed installation. KCC have confirmed that the total cost will be £2,986.48, the WPC contribution is £1,018.70. <p>Decorative Village Sign</p> <ul style="list-style-type: none"> KCC Highways confirmed that record show that the triangular grassed area is publicly maintainable by KCC Highways Streetworks Team. Streetworks have requested completion of forms SWL2 and SWL9/2 to provide a licence allowing for an object to be installed/maintained. There is an associated cost for the service, as follows: - <ul style="list-style-type: none"> £122.50 Administration fee £127.50 Capitalised fee (this is a single payment in lieu of annual licence renewal charges and is only applicable to the placement of an object/structure, not the maintenance thereof) £150 Inspection fee (For each 200m in Length for Category A, B & C Inspections) Additional charges may apply to any works on lane rental streets. Further information on the Kent Lane Rental Scheme can be found at www.kent.gov.uk/lanerentalscheme. <p>Cllr Henderson advised the meeting that they need to identify suppliers and the approximate total cost. Cllr Sparks suggested contacting the Clerk for Orlestone PC.</p>	

	<p><i>Post meeting the Clerk contacted Orlestone and asked if they were able to assist, unfortunately their Clerk replied but was unable to help as the signs in Orlestone were obtained before she was appointed.</i></p> <p>Village Green</p> <ul style="list-style-type: none"> The previous Chairman was going to ask Mr Mather if he would be able to place the flagstones onto the Green for the positioning of the new benches, and Cllr Saunders offered his assistance. <p>Cllr Saunders explained that the new bench in the churchyard has been placed onto concrete plinths rather than flagstones, with fixings securing the bench in place. Councillors agreed this was a sensible idea. Cllr Jones will speak to Mr Mather to ensure this will not affect mowing.</p> <p>As one of benches is going to be placed the churchyard Cllr Saunders asked where it should be located. After discussion Councillors agreed it should be placed in the new area overlooking Romney Marsh.</p>	
1030	<p>Neighbourhood Watch Scheme</p> <ul style="list-style-type: none"> Following previous discussions is anybody willing to undertake the role of co-ordinator for the village. <p>Cllr Bodle has agreed, in the interim, to act as the co-ordinator and put a notice on Facebook and WhatsApp for volunteers.</p>	
1031	<p>Malthouse Lane Update</p> <p>An email was received from Jo Alexander of Ashford BC on 25th November stating: -</p> <ul style="list-style-type: none"> I am mindful that some time has passed since I last updated you on the above site. <p>Since my last email below the Council has written to the developer on a number of occasions and a further reply is awaited. A date has not yet been fixed for mediation but I assure you that the Council continues to actively pursue this route. In addition, my colleague in Legal Services and I have had a number of further meetings to ensure issues which are presented by this case are addressed and moved forward.</p> <p>I trust this information is of assistance and I will of course endeavour to update you again.</p> <p>Councillors asked the Clerk to reply to her, copying Simon Cole, setting out timelines.</p>	
1032	<p>Warehorne Road Development Update</p> <p>The Reserved Matters planning application has been partially approved by Ashford BC</p>	
1033	<p>Planning</p> <p>21/02169/AS – Land at junction Malthouse Lane/Warehorne Road</p>	

	<p>Erection of new agricultural/viticultural building. Warehorne PC – Supported</p> <p>21/01635/AS – Land opposite Hardens View, Church Lane Proposed car port with ancillary accommodation ABC Comments – Refused</p> <p>21/00881/AS – Land between the A2070 and the railway, north of Warehorne Road. Reserved Matters Application ABC Comments – Partial permission, some conditions remain.</p>	
1034	<p>Correspondence KALC</p> <ul style="list-style-type: none"> • Chief Executive Bulletin, previously emailed • NALC Chief Executive Bulletin, previously emailed • Community Awards Scheme, applications are required by 14th February 2022, councillors nominated Adam Smidmore for the work and dedication he gives to the village. • Queen’s Platinum Jubilee, details of activities, and poster ‘Calling all Commonwealth Choirs’ <p>Ashford BC</p> <ul style="list-style-type: none"> • Queens Green Canopy tree planting for Parish Councils • Environment & Land Mapping Commission leaflet <p>Hamstreet Academy</p> <ul style="list-style-type: none"> • The PC received a letter from Maggie Keenan explaining that the school hoped to give each child at the school a Queen’s Platinum Jubilee celebratory coin. Each coin will cost £2.99, with a total cost of £843 and asked if the PC would consider making a contribution towards the cost. Councillors agreed to support this and a cheque for £50 would be raised at the next meeting. 	
1035	<p>Finance <i>a. Authorisation of Payments</i></p> <p>Chq No 370 – A Beach, December Salary, £195.87 Chq No 371 – KCC, Village Gateways, £1,018.70 Chq No 372 – A Beach, Zoom Subscriptions, £59.95</p>	
1036	<p>Working Party Reports</p> <ul style="list-style-type: none"> • Finance - Monthly Transaction Statement, following the above transactions the current balance of the Treasurers’ Account is £7,015.98, NSI Investment Account £6,858.37 and Bus Shelter Account £398.22, total working capital is £14,272.57 	

	<ul style="list-style-type: none"> • Highways – Nothing to report • Public Rights of Way – Nothing to report 	
1037	<p>Items for Information</p> <p>Cllr Jones will contact the designer of the proposed village sign to obtain a water colour as a thank you present.</p> <p>Cllr Sparks informed the meeting that the previous Borough Councillor Peter Davison had recently passed away. Councillors asked the Clerk to send letter of condolence to his wife</p>	
1038	<p>Date of the next scheduled meeting will be on 21st February 2022.</p> <p>Full details of proposed meeting dates provided.</p>	

The Chairman closed the meeting at 7.15pm and thanked everyone for their attendance.

Dates of future meetings

Month	Date	Type of Meeting	Start Time
January	17 th	Normal	6.00pm
February	21 st	Normal	6.00pm
March	21 st	Normal	6.00pm
June	20 th	Normal	6.00pm
July	18 th	Normal	6.00pm
September	19 th	Normal	6.00pm
October	17 th	Normal	6.00pm
November	21 st	Normal	6.00pm

Dates for the Annual Parish Meeting and the Annual Council (AGM) will be agreed at the February Meeting